

Campus Community School  
 Board of Directors Meeting Minutes  
 September 24, 2018  
 Campus Community School Library 5:30 pm

A regular monthly meeting for the month of September of the Board of Directors of Campus Community School was held on September 24, 2018 in the CCS school library.

**PARTICIPANTS:**

CCS Board of Directors:

	Present	Absent
Harry Papaleo	X Arrived 6:00 PM	
Lindsey Fitzgerald	X Arrived 6:05 PM	
Lisa Weis	X	
Patti Sandy	X	
Sarah Zimmerman		X
Annie Norman	X	
Sylvia Lopez	X	

CCC Staff:

	Present	Absent
Leroy Travers	X	
Heidi Greene	X	
Carolin Lyon	X Arrived 6:05 PM	

**I. Roll Call to Establish a Quorum**

At 5:43 pm the meeting was called to order by Lisa Weis and a quorum was established with four members present.

**II. Pledge of Allegiance & Moment of Silence**

Led by Lisa Weis

**III. Approval of Agenda**

Leroy Travers asked for **Voting Items** to be moved before **Executive Session**.

A motion to approve the agenda with these changes was made by Annie Norman, seconded by Sylvia Lopez.

Approved: 4/0

#### **IV. Public Comment**

Mayor Robin Christiansen of Dover entered the meeting as a guest. He invited everyone to a Welcome Dinner for our Japanese guests being hosted by the City of Dover.

#### **V. Voting Items**

Mrs. Jennifer Boland was introduced. She talked about a proposed trip for CCS students and chaperones to Japan this summer. The group will depart on June 24 and return on July 10. She handed out a packet with these and other important dates. To date, four students, three parents and three staff members have committed to go on the trip. The last time this trip was taken, Jennifer took six students. Miki Smith is the person/travel agency Jennifer is working with to arrange details for the trip. The cost of the trip is \$3,500.00. All meals will be paid for with the exception of five lunches. Jennifer said that she will fully prepare the students for the rigor of the trip and will help the students pace/budget their money. There were several questions asked and answered about procedures and background checks. More details to follow.

A motion to approve the agenda was made by Sylvia Lopez, seconded by Annie Norman.

Approved: 4/0

Jennifer Boland talked about the Veterans Day observance on November 8, 2018.

Harry Papaleo entered the meeting at 6:00.

#### **VI. Executive Session**

A motion was made at 6:00 pm by Annie Norman and seconded by Harry Papaleo to go into executive session to discuss a legal matter.

Approved: 5/0

A motion was made by Patti Sandy and seconded by Annie Norman to come out of executive session at 6:03 pm.

Approved: 5/0

## **VII. Approval of Minutes of Last Meeting**

Correct spelling of our new board member is Sylvia Lopez, not Pabon.

Add that Campus Community School is one of only 17 school libraries in the state system in the Delaware Library Catalog.

Motion to approve August minutes with corrections was made by Annie Norman and seconded by Sylvia Lopez.

Approved: 5/0

Lindsey Fitzgerald entered the meeting at 6:05 pm.

Harry Papaleo left the meeting at 6:05 to attend the Finance meeting.

## **VIII. President's Report**

None

## **VIII. Financial Report by Leroy Travers**

There are currently 410 students enrolled and 11 more have been invited in. Our budget is based on 425. A short discussion began with the question "Should we purposely overfill grades next year?" We will continue this discussion later.

## **IX. Head of School Executive Report by Leroy Travers**

Transportation is going well. The new afterschool A.C.E.S. program has about 50 students per day attending and is running smoothly. The new student orientations went well. The 5<sup>th</sup> grade parent orientation was new this year and we will continue it in the future since it was well received. The regular new student orientation was also successful. Mr. Travers said that a board training that is required every three years will be scheduled with Paul soon.

## **X. Information Items**

October 8- Inservice

October 15-19- Book Fair

October 17- Fall Pictures

October 22- Board Meeting

## **XII. Adjournment**

Motion to Adjourn was made at 6:18 pm by Patti Sandy and seconded by Annie Norman.

Approved: 5/0

Next Board meeting will be at 5:30 pm on Monday, October 22nd.

The Board went to the cafeteria for the Ribbon Cutting and Mayoral Proclamations to celebrate Campus Community School's 20<sup>th</sup> birthday.

Minutes recorded by Patti Sandy