

Campus Community School
Board of Directors Meeting Minutes
November 26, 2018
Campus Community School Library 5:30 pm

A regular monthly meeting for the month of November of the Board of Directors of Campus Community School was held on November 26, 2018 in the CCS school library.

PARTICIPANTS:

CCS Board of Directors:

	Present	Absent
Harry Papaleo		X
Lindsey Fitzgerald		X
Lisa Weis		X
Patti Sandy	X	
Sarah Zimmerman	X	
Annie Norman	X	
Sylvia Lopez		X

CCC Staff:

	Present	Absent
Heidi Greene	X	
Carolin Lyon	X	

I. Roll Call to Establish a Quorum

At 5:35 pm the meeting was called to order by Annie Norman. There was not a quorum since only three voting members were present, and no voting took place during the meeting.

II. Pledge of Allegiance & Moment of Silence

Led by Annie Norman

III. Approval of Agenda

None

IV. Public Comment

None

V. Approval of Minutes of Last Meeting

None

VI. President's Report

None

VII. Financial Report by Carolin Lyon

We are 33% through the year. There are no updates to revenues or expenses at this time. We are on target with the budget. The consolidated application was approved. It takes about a month to load it before it can be utilized.

We started accepting applications for the 2019-20 school year on November 5 and will continue accepting them until January 9. We have 50 applications so far. We need to make sure that siblings entering kindergarten have submitted applications. Carolin explained that the state has standardized the applications for charter schools. DOE requires a class size survey. We did not need a waiver for class size since we are within guidelines.

VIII. Head of School Executive Report by Heidi Greene

Heidi has met with almost all staff for them to share ideas and requests, which will help Heidi prioritize the tasks in her new position as Head of School. At a recent staff meeting, Heidi shared that communication and guiding principles are very important to the success of CCS.

By-laws need to be reviewed. Send questions or comments to Heidi.

We looked at the terms of boards members. If Lisa or Annie decide not to renew their term, they would need to be replaced. We need to think of potential board members, and have discussions with candidates by January. We would invite candidates to observe a board meeting in February and/or March, and vote in April. We need to do Board Excellence training in May with Paul Stock.

The date for the December board meeting is Wednesday, December 19th at 5:30 at Delaware State University in the Education and Humanities building. This will allow board members to attend the Holiday Concert, which starts at 7 pm at the same location.

The admin team has been busy working on the annual report, which is due next Monday. It will be sent to board members to look over so that it can be approved at the December meeting and sent to DOE.

The Delaware Department of Education will hold a ceremony on December 10th to announce schools that are being recognized for student achievement, including Campus Community School. Our school will receive \$8,000.00 for this recognition.

IX. Voting Items

None

X. Executive Session

None

XI. Information Items

December 10- Recognition Schools Celebration at 1:00, Clayton Intermediate Scchool

December 19- Board Meeting/ Holiday Concert- 5:30/7:00, DSU (E & H Center)

December 21- January 2- Winter Break for students. January 2 is teacher in-service day.

XII. Adjournment

Minutes recorded by Patti Sandy