

Campus Community School
Board of Directors Meeting Minutes
May 28, 2019
CCS Library at 5:30 pm

A regular monthly meeting for the month of March of the Board of Directors of Campus Community School was held on May 28, 2019 in the CCS Library.

PARTICIPANTS:

CCS Board of Directors:

	Present	Absent
Harry Papaleo	X	
Lindsey Fitzgerald	X	
Lisa Weis	X	
Patti Sandy	X	
Sarah Zimmerman	X	
Annie Norman	X	
Sylvia Lopez	X	
Laura Axtell	X	
Jen Boland	X	

CCC Staff:

	Present	Absent
Heidi Greene	X	
Carolin Lyon	X	

I. Roll Call to Establish a Quorum

At 5:32 pm the meeting was called to order by Harry Papaleo. A quorum was established with eight members present. Sarah Zimmerman entered the meeting at 5:40 pm to make nine members present.

II. Pledge of Allegiance & Moment of Silence

Led by Harry Papaleo.

III. Approval of Agenda

Motion to approve the agenda as presented with the exclusion the topic of the student handbook by the Head of School was made by Lindsey Fitzgerald and seconded by Lisa Weis.

Approved 9/0

IV. Public Comment

None

V. Approval of Minutes of Last Meeting

Motion to approve the April 2019 minutes was made by Lindsey Fitzgerald and seconded by Lisa Weis.

Approved 8/0 Abstained- Harry Papaleo

VI. Student Presentations

Heidi Greene introduced a member of the National Honor Society named Khushdeep Kaur, who talked about the service component of NHS. Members volunteered one day each week in ACES, and then did another service project. Her project was a gardening project where 8th grade homerooms placed decorative bricks in the flower gardens in front of the school. She expressed that she learned teamwork and leading a project. She invited everyone to the NHS service project presentations in the cafeteria on June 4 at 2:30 pm.

Three students were introduced who will be traveling to Japan June 24-July 9. Kiran Singh, Lonzo Ervin and Christen Radkewicz gave a presentation about the exchange program and what they will be doing in Japan, along with a 7th grade student. They have raised \$12,000.00, but still need \$2,000.00. Harry Papaleo said he will "find" \$1,000.00 if the group can raise the other \$1,000.00. Jen Boland shared other program highlights and helped answer questions. CCS sends students every other year to Japan, while a group of 10 Japanese students visits Dover and CCS every year.

VII. President's Report

Harry Papaleo recognized Patti Sandy and Lisa Weis for their years serving on the CCS Board of Directors. Tonight was their last meeting since their terms are now over. The new teacher representative replacing Patti Sandy is Jen Boland, who has been a teacher at CCS since 2003. Laura Axtell was once again welcomed as a new board member.

Board officers will need to be elected in October, including President and Vice President. A person will need to take over the role as secretary starting at the June meeting, since Patti Sandy's term ends tonight. Please let Harry know if you are interested in any of these positions.

VIII. Financial Report by Carolin Lyon

Finance:

We are 83% through the year with 83.54% of budget spent.

There are no changes to revenue or budgeted expenses, and only updates were made.

Enrollment:

There are a total of 149 students on the waiting list, which is our highest number to date. Every grade has a waiting list.

If everyone follows through with paperwork, we are on target to have 424 students.

Budget:

Carolin presented a preliminary budget built on 425 students. She shared budget assumptions and other information and answered questions.

The group discussed the benefits and possibility of returning tuition reimbursement in the future as a budgeted item.

We will vote on the budget for 2019-2020 at the June meeting.

VIII. Head of School Executive Report by Heidi Greene

Status of School:

Interviews were held and Elaine Elston was hired as a 4th grade teacher. Elaine was one of the original teachers hired in 1998 when CCS opened. Elaine returns to us after having been an administrator at MOT Charter School.

We are using the \$8,000.00 grant from our Smarter Balance scores to build an outdoor learning pavilion this summer.

There will be end of year surveys taken by staff at the end of the year, including feedback to Heidi about her position. This information will be shared with Harry, and possibly the rest of the board.

Heidi is still determining what her priorities will be for next year.

IX. Voting Items- N/A

X. Executive Session- N/A

XI. Information Items

June 4- NHS presentations at 2:30 pm and 8th grade graduation at 6:30 pm

June 5- last day of school

June 7- Last day of inservice for teachers

June 17-July 26 Summer School

XII. Adjournment

A motion to adjourn the meeting was made at 7:00 pm by Patti Sandy and seconded by Lisa Weis.

Approved 9/0

Minutes recorded by Patti Sandy, who thanks everyone for giving me the opportunity to serve on the CCS Board of Directors for two terms.