

Campus Community School
Board of Directors Meeting
Minutes
December 20, 2016, 5:30 pm

A regular monthly meeting for the month of December of the Board of Directors of Campus Community School was held on December 20, 2016.

PARTICIPANTS: (PRESENT ABSENT)

Board:

Harry Papaleo Annie Norman Patti Sandy
 Jim Purcell Lisa Weis

CCS Staff:

Leroy Travers Heidi Greene Carolin Lyon

No members of the public were present.

At 5:32 pm the meeting was called to order.

Motion to approve the Agenda by Patti Sandy, seconded by Jim Purcell

Approved: 5/0

Jim Purcell requested that we move towards a consent agenda for the next meeting. Leroy and Jim will work together to put this in place.

Motion to approve the Minutes of Last meeting, motion by Patti Sandy, seconded by Lisa Weis.

Approved: 4/0, Annie Norman abstained. She was not present at the last meeting

Special guests

Jessica Rash, Teacher advisor, and Nadia Sheikh, Lead Reporter made a presentation of CCS Newsletter. The newsletter is available on the CCS website.

Jessica Rash presented the PTO bylaws. This will be voted on at the next meeting.

Annie Norman recommended PTA. Jessica Rash will investigate.

President's Report

CCS Foundation update: Waiting on the IRS.

Community Dialogue: Harry Papaleo Attended the Community Dialogue in Dover. 5-6 Campus Community Students were present.

Board recruitment update, Friendraiser: Work with Paul Stock is complete. Leroy will email the survey to board members to complete. Friendraiser: Breakfast in February/March. Need a list of potential candidates. Jim will work with Leroy to organize this event. First step will be an event plan and timeline.

Finance Committee Report

Summary financial and detailed financial report for November was presented. Currently 41.66% thru the year. Spending for unrestricted items are aligned. Maintenance expenses increased by \$21,589 due to gym lighting, intercom system upgrade, cafeteria door upgrade and security system and replacing bulbs in the parking lot. CCS will request reimbursement through CCS Repair and Replacement funds with Mellon Bank.

Enrollment analysis for 17-18 School year was presented.

Form 990 has been prepared and will be sent to the board for review over the next couple of days.

Head of School Report

Strategic Plan Update: Responsive classroom initiative moving forward. The Board needs to develop their portion of the plan. The board will review the updated plan that is in the dropbox and review prior to the next board meeting.

Compensation Committee Update: The committee is meeting monthly. Research has shown that CCS salaries are competitive for teachers but not competitive for admin and support staff. The committee is beginning to focus on culture. Lisa Weis to provide presentation on the topic with the compensation committee.

Capital Projects: Maintenance issues as noted above.

Calendar Change: Campus Community School will be closed on Jan. 2, 2017.

Winter Concert was held December 19, 2016 at Education and Humanities building at Del State.

Jim Purcell departed at 6:37 pm

Voting Items:

None

Information Items

No school December 23- January 2

Winter formal January 6

Paint night coming soon

In-service January 13

End of Quarter January 17

Next Board Meeting: January 24th at 5:30 pm, Strategic Planning piece will be discussed and PTO bylaws will be voted on.

Motion to go into Executive Session at 6:48 pm to discuss student matters made by Patti Sandy, seconded by Lisa Weis.

Approved: 4/0

Lisa Weis departed at 7:00 pm during the executive session.

Motion to come out of Executive Session at 7:14 PM PM made by Patti Sandy, seconded by Annie Norman.

Approved 3/0.

Motion to adjourn at 7:15 pm by Annie Norman, Seconded by Patti Sandy

Approved 3/0.

The meeting was adjourned.