

**CAMPUS COMMUNITY SCHOOL  
BOARD OF DIRECTORS' MEETING**

March 23, 2020

Zoom Conference ~ 1:00 pm

**Minutes**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Harry Papaleo	x	Joined at 1:15pm
Lindsey Fitzgerald	x	
Annie Norman	x	
Sylvia Lopez	x	
Laura Axtell	x	
Jennifer Boland	x	

<b>CCS Staff:</b>	<b>Present</b>	<b>Absent</b>
Heidi Greene	x	Left for DOE Meeting
Carolyn Lyon	x	

- I. Roll Call to Establish a Quorum** *at 1:00pm called by Lindsey*
- II. Pledge of Allegiance & Moment of Silence,** *on zoom call so skipped*
- III. Approval of Agenda** *Jen made motion to approve agenda, Laura 2<sup>nd</sup>*
- IV. Public Comment-** *N/A*
- V. Approval of Minutes of Last Meeting-** *Motion by Laura and 2<sup>nd</sup> by Sylvia*
- VI. Student Presentations** – *N/A*
- VII. President's Report-**

At this time, we will be conducting Zoom meetings for the Board due to the *COVID-19*

Just a reminder no emails should have discussions – we should be setting up Zoom meetings for any and all discussions.

**VIII. Committees**

- a) Long-Range Planning

Three weeks ago, survey of parents was sent out 102 responses so far  
Staff survey sent out yesterday (Sunday March 22) once all surveys have been collected  
long-range planning committee will meet to discuss results and recommended next steps.

b) Board Development

. Interview questions are reviewed, Jen made the motion to approve questions for zoom meeting interviews for three new board candidates, Sylvia 2<sup>nd</sup> the motion. All approved.

Lindsey and Heidi will conduct interviews this month and candidates will be invited to next CCS Board meeting via Zoom on April 27<sup>th</sup> at 5:30pm

**IX. Finance Report**

a) Budget Overview

**63.15% use of budget**

Some changes in budget reflect the Safety Grant funds for video cameras and parking lot lights.

**Hourly and Salary employees are being paid for the next two weeks-**

After this time part time and full-time employees will be ask to help create a productive distance learning experience for all students. Administration is currently working on tasks, expectations of job and time expectations.

b) Enrollment –

*Not currently doing anymore until April 1<sup>st</sup> Many spots have been filled next set of invitations will be sent after April 1<sup>st</sup>, 2020 At this point, our enrollment is stable for next year.*

*Only five said they would not be returning next year, waiting for the rest of commitment letters from parents.*

*May 1<sup>st</sup> 2020 is the important unit count for next year's initial funding.*

**X. Head of School's Report**

a) Draft 2020-21 Calendar to be voted on Carolin recommends to use this calendar pending the out come of the Global Pandemic COVID-19.

b) Status of the School- Currently in contact with DOE in a zoom meeting on statewide requirements for school closers, state testing and in contact with staff and parents (through email, robo calls and personal phone calls) as this develops.

c) Speech therapist is currently setting up services remotely with individual students. Families with computers have received or will receive computers on or before March 30.

d) Special Education coordinator Kelly Summer and Heidi will be meeting to discuss how to best serve Special Education students.

e) Heidi will be meeting with part time staff to see what they would like to do in help servicing the student population.

- f) Teachers are currently surveying all family's needs for long term distance learning and reporting to Heidi on the findings. This will help generate plan to best serve families.
- g) Heidi will be contacting Board via email on communications once plans are in place.

**XI. Voting Items – February’s minutes approved with no revisions- see item III. Calendar for 2020-21- Approved pending outcome of the COVID-19 pandemic motion made by Annie and 2<sup>nd</sup> by Laura. All approved the 2020-21 calendar.**

**Vote on one-time longevity bonus- placed on hold due to the unknown of the Global pandemic COVID-19**

**XII. Executive Session –N/A**

**XIII. Information Items**

- a) Next board meeting on Monday, April 27-5:30pm

**XIV. Adjournment -Lindsey made motion to adjourn and Harry 2<sup>nd</sup> at 2:17pm**

**Board attendance report for 2019/2020 school year**

<b>Name</b>	<b>Oct</b>	<b>Nov</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>
Harry Papaleo	x	x	x		x		
Lindsey Fitzgerald	x	x	x	x	x		
Annie Norman	x				x		
Sylvia Lopez				x	x		
Laura Axtell	x	x	x	x	x		
Jennifer Boland	x	x	x	x	x		

<b>CCS Staff:</b>	<b>Oct</b>	<b>Nov</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>
Heidi Greene	x	x	x	x	x		
Carolin Lyon	x	x	x	x	x		

**March meeting only on Zoom meeting because of COVID-19 state of emergency called on March 13, 2020.**