

**CAMPUS COMMUNITY SCHOOL  
BOARD OF DIRECTORS' MEETING**

January 27, 2020  
Room 133 ~ 5:30pm

**Minutes**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Harry Papaleo	x	
Lindsey Fitzgerald	x	
Annie Norman		x
Sylvia Lopez		x
Laura Axtell	x	
Jennifer Boland	x	

<b>CCS Staff:</b>	<b>Present</b>	<b>Absent</b>
Heidi Greene	x	
Carolin Lyon	x	

**Also in attendance:**

Mrs. Brown observing for Masters course work

- I. Roll Call to Established a Quorum** *at 5:40pm quorum was established*
- II. Pledge of Allegiance & Moment of Silence**
- III. Approval of Agenda**  
  
Added to Agenda voting items – Approval for June 2021 Japanese exchange program and Bylaw changes to section 5
- IV. Public Comment-N/A**
- V. Approval of Minutes of Last Meeting** –Harry motioned to approve the minutes from November meeting and Laura 2<sup>nd</sup>- all approved
- VI. Student Presentations** – cheerleaders, presented two routines to be performed at Disney the second weekend in February
- VII. President's Report**

Please see committee meetings for the work being done in the past two months.

## **VIII. Committees**

### a) Long-Range Planning

Annie/Sylvia/Heidi

-started survey design by looking at old parent and staff surveys

Committee listed questions- Board reviewed questions gave input

Next steps Heidi will create and send surveys this spring then using surveys will create a long range plan.

### b) Board Development

Heidi/Laura/Jen

Laura presented on section 5 of bylaw changes with edits from last board meeting. Laid out recruitment procedures developed by board development committee. Explained current timeline to have new board members by June 2020. Next meeting will address binder and board responsibilities document.

## **IX. Finance Report**

a) Budget Overview **50%** through the year, received most of our revenue last amount will come in February, we are on budget currently with 45.66% expensed.

b) Discussed Online DOE training for board, to ensure Board members are aware of their role as a Board member.

c) Enrollment –Lottery started on 11/4/19 and ended on 1/8/20, lottery for 2020-2021 school year will be held on 1/29/20 at 1:30pm, all schools must notify parents of lottery results by 2/28/20, parents have until 3/20/20 by state law to accept position. 149 applications have been received and 64 (42 are Kindergarten) openings for next year.

## **X. Head of School's Report**

Status of the School

Renewal of charter with Department of Education is next year.

Safety grant has given us more cameras and parting lights

Currently looking for a bus driver

11 new 7<sup>th</sup> graders have been added to the Junior National Honor Society

## **XI. Voting Items –**

**Bylaws revisions in section 5-** Harry made the motion to approve the bylaw changes discussed in section 5. Laura 2<sup>nd</sup> motion and all approved. Board terms are now 3 years in length.

**Japanese exchange program scheduled for June 2021-** Laura made the motion to approve the Japanese exchange program for June 2021, Lindsey 2<sup>nd</sup> the motion and all approved.

**XII. Executive Session – N/A**

**XIII. Information Items**

- a) Delaware Charter School Network - IDEA Awards ~ January 31, 2020
- b) Lottery for next school year ~ 1:30, January 29, 2020

**XIV. Adjournment**

Laura made the motion to adjourn the meeting at 7:55pm and Harry 2<sup>nd</sup> the motion, all approved.

**Board attendance report for 2019/2020 school year**

<b>Name</b>	<b>Oct</b>	<b>Nov</b>	<b>Jan</b>	<b>Feb</b>
Harry Papaleo	x	x	x	
Lindsey Fitzgerald	x	x	x	
Annie Norman	x			
Sylvia Lopez				
Laura Axtell	x	x	x	
Jennifer Boland	x	x	x	

<b>CCS Staff:</b>	<b>Oct</b>	<b>Nov</b>	<b>Jan</b>	<b>Feb</b>
Heidi Greene	x	x	x	
Carolin Lyon	x	x	x	