

**CAMPUS COMMUNITY SCHOOL
BOARD OF DIRECTORS' MEETING**

April 27, 2020

Zoom Meeting ~ 5:30 pm

Minutes

Name	Present	Absent
Harry Papaleo	x	
Lindsey Fitzgerald	x	
Annie Norman	x	
Sylvia Lopez	x	
Laura Axtell	x	
Jennifer Boland	x	

CCS Staff:	Present	Absent
Heidi Greene	x	
Carolin Lyon	x	

Present on Zoom meeting format *

- I. Roll Call to Establish a Quorum** *All are present for quorum 5:35pm*
- II. Pledge of Allegiance & Moment of Silence** *zoom meeting so not able to be done*
- III. Approval of Agenda** *Motion to accept agenda as presented Laura, 2nd by Harry, all approved.*
- IV. Public Comment** N/A
- V. Approval of Minutes of Last Meeting** *Motion to accept Laura and 2nd by Harry, all approved.*
- VI. Student Presentations** – N/A
- VII. President's Report**
 - a) Introduction of Board Member Candidates
 1. Austin Auen (5:40) questions asked by Lindsey and Heidi on board responsibilities and experience. "Role of a board member is hands on- CCS is not just a school but a family." -Mr. Auen
 2. Renatae Burton (6:00) Same set of questions given to second candidate. "As a Parent at CCS and educator can help the board." Before making any decisions, I educate myself. -Mrs. Burton

VIII. Committees

a) Long-Range Planning

Staff and Parent survey presented to board; board looked over documents. Intention is to share with Parents and Staff a summary of survey results.

Survey Participation

- Staff - 44 staff responded to this survey

We currently have 54 Staff members

32 Full time 25 part time

- Parents - 99 parents responded to this survey

Overall Satisfaction with CCS

Staff - 100% agreed or strongly agreed that they are satisfied with their job experience at CCS

Parents - 86% agreed or strongly agreed that they are satisfied with their child's experience at CCS

What makes CCS a great place to work/go to school?

MOST COMMON ANSWERS from STAFF SURVEY

Collaboration; teamwork; support for teachers Building relationships with staff, students and families; a caring, family-like atmosphere The approach to teaching and learning; freedom and investment in developing the curriculum; developing the whole child; thinking outside of the box Staff has a say; problem-solve together

MOST COMMON ANSWERS from PARENT SURVEY

Caring and dedicated staff; teachers are interested in kids succeeding; teachers are attentive to the students' needs; the teachers really know the kids Welcoming and family-like environment; small size; everyone knows everyone Student-focused

Areas for Improvement?

MOST COMMON ANSWERS from STAFF SURVEY

Behavior and discipline (consistency of expectations; more accountability)

MOST COMMON ANSWERS from PARENT SURVEY Areas for Improvement?

Discipline, more consistent communication from teachers, more student activities, busses and cleanliness of bathrooms.

Areas with lower than 85% satisfaction will be looked at and planning will begin on improvements in those areas. Committee will be looking at this next month.

Staff Survey of Administration performance will be sent out this coming month.

b) Board Development

Our first round of potential board members was introduced and interviewed tonight. Our goal is to have board members on a staggered term timeline. Goal is to find one more candidate this spring.

IX. Finance Report

a) Budget Overview

We are 75% through the year- 99% of funds have been received this year. 70.5% of our expenses have been expended.

- We are currently using the same bus company next year. Per Department of Education instructions for the month of April bus companies are paid for a percentage of bus services. Harry expressed concern about this fee being paid. Carolin stated this is only for the month of April, May procedures have not been communicated by the State.
- Additional federal funds from the CARES act will provide the school with approximately \$149,000 in additional funding due to COVIT 19. The allocations are based on a percentage of our title 1 funds. Carolin will be updated on details of this funding in the coming month. With these funds the school hopes to invest in Schoology and technology for virtual learning.
- Longevity bonus will come up next month for vote. Harry expressed concern that is was not the time to give money with the pandemic and unexpected expenses.

b) Enrollment

Currently enrolled for the 2020-2021 school year is 396 with documents requested for a few more incoming students. Enrollment is still on track for this time of year.

X. Head of School's Report

a) Status of the School

1. Remote learning /Distance learning processes have been put into place: Work is on website, printed into hardcopies upon parent request, work is dropped off and given to teachers for grading 72 hours later, amount of work and technology formats have been streamlined for parents and computers, books or other supplies have been lent out by request.
2. Work does count during this time and this has been communicated to both parents and staff.
3. Building is open three days a week to staff with CDC guidelines followed at all times. No students/parents are in the building.
4. Heidi plans on meeting with all paras by the end of the year for professional evaluations and interviews.

XI. Voting Items – N/A

XII. Executive Session in at 7:50pm Lindsey motions and Annie 2nd, all approved

- a) Personnel
- b) Discussion of Board Member Candidates

Going out of Executive session 8:11pm Anne motions and Harry 2nd, all approved.

XIII. Information Items

Heidi noted next meeting would be on Tuesday, because of Memorial Day holiday.

- a) Next Board Meeting – **Tuesday, May 26** – 5:30pm

XIV. Adjournment Lindsey called the meeting to a close,

8:12pm motion to adjourn was made, Harry 2nd and all approve.

Board attendance report for 2019/2020 school year

Name	Oct	Nov	Jan	Feb	Mar	April	May
Harry Papaleo	x	x	x		x	x	
Lindsey Fitzgerald	x	x	x	x	x	x	
Annie Norman	x				x	x	
Sylvia Lopez				x	x	x	
Laura Axtell	x	x	x	x	x	x	
Jennifer Boland	x	x	x	x	x	x	

CCS Staff:	Oct	Nov	Jan	Feb	Mar	April	May
Heidi Greene	x	x	x	x	x	x	
Carolin Lyon	x	x	x	x	x	x	

April/March meetings are on Zoom meeting because of COVID-19 state of emergency called on March 13,2020