

Campus Community School
Board of Directors Meeting
Minutes
November 18, 2015

A regular monthly meeting of the Board of Directors of Campus Community School was held on November 18, 2015.

Members present were Harry Papaleo, Patti Sandy, Dr. Annie Norman, and Lisa Weis. Others present were Catherine Balsley, Leroy Travers, Heidi Greene, and Carolin Lyon.

At 5:30 the meeting was called to order.

Motion by Mrs. Sandy to accept the minutes of the September 23, 2015 and October 28, 2015 board meetings with the correction to add Mrs. Weis as being present on October 28, 2015. Second by Mrs. Weis. Approved. 4/0

Student groups provided board updates on prior requests to the board:

- The Delaware Department of Transportation rejected the CCS request to Adopt A Highway (Pear Street) citing Pear Street was not a state highway but a local street. In a formal letter, the Department of Transportation advised the students that they would prepare a list of streets for further consideration.
- The student trip to Italy planned for spring break 2016 has been rescheduled for spring break 2017 to allow students more time to fundraise for the trip.

A presentation was made by 7th grade service learning students to request changes to the student dress code. Students are requesting that in addition to the existing dress code, they be permitted to wear black pants and sweaters, vests and/or jackets over the required red, white or blue shirt. The board members were favorably impressed with the research and thoughtfulness of the presentation. They asked the students to conduct a student school-wide and parent survey about the requested changes and to review the existing dress code for other considerations. They asked the students to return in January with their findings.

President's Report

- Mr. Papaleo led a discussion about the need to appoint a secretary and asked members to give some thought for the next meeting in December.
- Mr. Papaleo praised the administrative team and school staff on the accomplishment of receiving a **recommend charter renewal** from the Charter School Accountability Committee (CSAC). He also commended staff on receiving a Tier 1 ranking for the 2014-2015 Annual Report. **Tier 1** identifies a charter school as a **Best Practices School**.
- Mr. Papaleo discussed the Renewal Timeline – Public Hearing on December 8th and the State Board of Education Meeting and decision on December 17th.

Financial Report

- The October Financial statement was presented to the Board with an additional 2% increase for all staff members (an overall 5% increase based on the 14-15 salaries).

- We began accepting new student applications on 11/02/15 for the 2016-17 school year. As of today, we have received 47 applications at various grade levels.
- Motion made by Lisa Weis to accept the Financial Report. Patti Sandy second. Approved.4/0

General Discussion

Mrs. Weis reintroduced the discussion about limiting class size in the middle school to 25 students per class. The conversation also included a discussion about maximum student enrollment and class size numbers for the school. No decision made.

Dr. Norman asked for reassurance that all public advertisements about CCS include the phrase "tuition free public charter school."

Mr. Papaleo led a discussion around the topic of board development including reaching out for greater board participation/involvement, need for a secretary, increasing board membership, fundraising, search committee for Head of School.

Resolutions

- Motion was made by Mrs. Weis to approve the additional 2% increase to all employee salaries retroactive to the beginning of the 2015-2016 fiscal year. Second by Dr. Norman. 3 approved 1 abstain Motion approved.

Head of School Executive report

- Dr. Balsley presented the Charter School Office Update November 19, 2015.
- Dr. Balsley presented the *Campaign to rollout 2016-17 school year enrollment lottery & continuous registration plan*.
- The Open House scheduled for December 8th is scheduled for 8:30a.m-2:30p.m and 4:00p.m – 5:00p.m. This is a change in previous notice.
- Mrs. Weis made a motion to go into executive session. Mrs. Sandy second the motion at 7:00 p.m. Approved. (4/0) . Legal matters and personnel issues were discussed.
- The board returned to general session at 7:30p.m. after a motion was made by Mrs. Sandy, second by Dr.Norman to return to general session. Approved 4/0.
- A motion to adjourn made by Mrs. Weis, second by Mrs. Sandy. Approved 4/0.

Respectfully Submitted,

Dr. Balsley Acting, CSS Board of Director Recording Secretary

