

CAMPUS COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING
MINUTES
September 24, 2014

Lisa McMasters, Board President, called the Board of Directors public meeting to order at 5:35 pm at Campus Community School, Dover, DE. A quorum was established with the following members present:

Lisa McMasters – President
Harry Papaleo
Patti Sandy
Jim Purcell
Bob Elder
Annie Norman
Lisa Weis
Brian Ford

Guests Present:

Catherine Balsley – Head of School
Heidi Greene - Director of Curriculum
Carolyn Lyon - Business Manager
Mr. and Mrs. Bob Gay
Amy Henry

Mrs. McMasters led the group in the pledge of allegiance and a moment of silence.

Public Comment: None

The Board recognized Mr. Robert “Bob” Gay as CCS Volunteer of the Year. Mr. Gay was presented with a certificate and a gift certificate to thank him for his many hours of volunteer service to CCS.

Minutes:

Motion by Brian Ford to accept the Minutes from the August 20, 2014 Board of Directors meeting. Motion seconded by Bob Elder. Motion carried 7/0/1.

REPORTS:

Finance & Personnel Committee:

- Finance Training for Charter School board members will be held on 9/29/14
- Ms. Lyon and Mr. Papaleo reviewed the Draft Audit Report and management letter from Haggerty & Haggerty with the Board, noting the unqualified opinion. (See Attached)
- Harry Papaleo made a motion that the Board approves the Draft Audit Report, with proposed changes; Bob Elder seconded the motion: motion carried 8/0.

Approved October 22, 2014

- Ms. Lyon updated the Board on enrollment (See attached) and the related impact on revenue
- Ms. Lyon shared the Standard & Poor's credit rating report regarding the schools bonds. (See attached)

Administrator Updates:

(See attached Report)

- Dr. Balsley reviewed the Draft Charter School Academic Framework noting that CCS received a "Meets Standard" rating this year (See Attached)
- Dr. Balsley is appealing the AYP rating of "Not Met." The only indicator that CCS did not meet was graduation rate and since the school does not have a high school program should not be held accountable for this measure.
- Dr. Balsley then reviewed the Draft Charter School Organization Framework noting that CCS received a "Meets Standard" rating this year. (See attached)
- Dr. Balsley then updated the Board on various grants that have been submitted.

New Business:

The Board reviewed the current standing committees and recommended that the following committees become school workgroups led by the school Administrators: Academic Excellence, Culture and Climate, and Technology.

Ms. McMasters recommended that the board form the following new committees:

1. Fundraising/Fund Development
 - a. Develop a fundraising plan
 - b. Plan a Spring Fair event to coincide with the Cougars for a Cause 5K in April 2015
2. Marketing
3. Charter Renewal

Committees will be formed and appointments made by the October meeting.

Patti Sandy made a motion to adjourn the meeting and Annie Norman seconded the motion. Meeting was adjourned at approximately 7:55pm.

The next Board meeting will be Wednesday, October 22, 2014 at 5:30pm.

The Finance & Personnel committee will meet on October 16, at 5:00 pm