

Board of Directors  
Minutes  
August 26, 2015

A regular monthly meeting of the Board of Directors of Campus Community School was held on August 26, 2015. Members present were John Moore, Annie Norman, Patti Sandy and Brian Ford. Others present were Catherine Basley, and Shelly Baker Redden. Absent were Harry Papaleo, Jim Purcell, Lisa McMasters, Carolin Lyon and Lisa Wies.

Leroy Travers spoke about the renovation of the school library. Mrs. Boland and 8<sup>th</sup> grade student Christian Cote gave a PowerPoint presentation on their trip to Japan in July 2015.

Annie Norman and Kathy Joseph (CSS Librarian) explained the policy of how the circulation of library books will operate throughout the school. They noted that CCS is now apart of a state -wide system. CSS will share books with other libraries throughout the state of Delaware.

Kathy Joseph also mentioned that there was a table with free books for students to choose from. Patty Sandy added that having access to free books was very beneficial to the students who do not have books at home.

Lisa Wies arrived at 6:25 (making a quorum)

Catherine Basley commended Annie Norman's staff for assisting Kathy Joseph with renovation of the library.

Patty Sandy made a motion to approve the minutes of July 27, 2015. Lisa Wies seconded the motion. All members were in favor of the approval.

Patty Sandy made a motion to accept the budget report with the correction of changing (\$16,000 increase in our expense). Brian Ford seconded the motion.

Catherine Basley expounded upon the school's current enrollment.

- 415 - students in Eschool
- 420 - the budget was made on this # of students
- 432 - 5% over (enrollment can increase to)

There is a waiting list of 100 students; however, Kindergarten and 4<sup>th</sup> grade students are not full. Only five students are needed to reach our goal.

To reach that goal, Annie Norman suggested rerunning and promoting (in the newspaper and social media) the school as a "free" charter school. Lisa Wies

believes that 50 should be the max enrollment for each grade level. She said that overcrowding would go against the CCS Core Values. Sandy Patty asked for the openings for kindergarten vacancies to be publicized on the school's website. Catherine Basley suggested sending letters to parents on the waiting list and targeting areas where the Dover students from Providence Creek catch the bus.

John Moore stated that in order to get funding, we (the board) need to get in front of those who represent those who have the funding. He specified contacting the Delaware Comm. Foundation representative to share what we need for the school.

CCS Administration mentioned that both the technology coordinator and instructional/ technology specialists were not returning from last school year. Hence, at the time there was no one to update the school's website.

Catherine Basley added that a Special Education teacher and (Resource room) is now required by law as of the end of July 2015. Five students (approximately \$10,000 per student) would make up the salary for an additional teacher.

Expulsion had a to be added to Parent/ Student Handbook (mandated by the state). Annie Norman made a motion to accept the addition. Brian Ford seconded the motion.

Open house – Sept 17 (6-8 pm) Mr. Travers asked if board members could come out.  
ILC Trip – Oct 18<sup>th</sup> (8<sup>th</sup> grade students)  
Race for Ben? – May 11<sup>th</sup> (discussion focused on continuing the event)

Sandy Patty made a motion to adjourn the meeting at 7:24. Annie Norman seconded the motion.

Respectfully Submitted,  
Brian K. Ford, CSS Board of Director Recording Secretary